

Activity Planning Simplified® requires the following:

PC or compatible with 30mb disk space that meets the requirements of Microsoft Windows XP, Windows Vista, Windows 7, 8 or 10.

CD ROM, If you have the CD version and the file wasn't downloaded.

- Microsoft Windows XP, Windows Vista, Windows 7, 8 or 10 with current service packs & updates
- Mouse or other pointing device
- For printed output, a Windows-supported printer with current, updated printer drivers. This includes most laser, dot matrix and ink jet printers.

Installation Instructions

You must have Microsoft Windows XP, Windows Vista, Windows 7, 8 or 10 with current service packs & updates. If you downloaded the program, please disregard the references to the CD ROM & execute the downloaded file.

To install Activity Planning Simplified, perform the following steps:

1. Start Windows, if you haven't already done so and close all programs.
 2. The program will Uninstall any previous versions of Activity Planning Simplified. Your existing Data will be converted to the new version.
 3. Insert the CD ROM into the CD ROM drive. If the setup program does not automatically start, perform the following steps.
 4. From the Start menu, select Run.
 5. In the dialog box, enter: d:\setup (You will need to change the drive letter in the command line above to match your current CD ROM drive.)
 6. Click on the OK button.
 7. Follow the instructions given by the setup wizard for correct installation of the product.
 8. After installation, remove program disk and keep in a safe place. Reactivate any Anti-virus software if you disabled it.
 9. When the program is opened for the first time, you may be asked if you are restoring data from a previous installation. If you are, follow the instructions on the screen. Trial versions will display the time remaining in the trial period. All data entered in the trial version will be converted when you purchase a registered version of the program.
- The program must be installed using administrative access and users must have access to the C:\Program Files\ActivityClDr Folder. The program can be installed on the "D" as well, but share access must be given to the corresponding folders.

KNOWN PROBLEMS OR LIMITATIONS

See User Guide & Help Documentation

USER GUIDE & HELP DOCUMENTATION

To view or print the user guide: the files "userguid.rtf" and "userguid.doc" are located in the ActivityClDr folder. The default location is: c:\program files\ActivityclDr. You can use WordPad or a compatible word processor to access these files.

The user guide files are also located in the root directory of the "Activity Planning Simplified" installation CD, i.e., D:\userguid.doc, "D" would be the location of your CD ROM. When you insert the CD, the "autorun" installation may start, select "cancel" and you can access the drive and find the user guide and open it with the word processor.

Help and hints are available by Selecting the "Help" & "Index" from the upper bar on the Main Menu. Use of the help and user guide documentation will resolve most issues.

PRODUCT SUPPORT

This program is designed for the end user to require little, if any, assistance. Be advised that the most effective and efficient way to obtain support is by e-mail or fax. Our Tech support personnel will be focused on your issue this way and may not be available for phone support at all times.

Contact Technical Support in one of the following ways:

E-mail: support@cfactive.com

Fax: (719) 632-4721

Mail: Creative Forecasting Inc. Attn: Activity Calendar Support
PO Box 7789
Colorado Springs, CO 80933-7789

Please send any comments or suggestions via postal mail, e-mail, or fax Attn: Technical Support.